



Engagement and Training Diary – Version 1.5

Date/ Time	Where?	Engagement Activity	Comments	Volunteers Needed?
Friday 7 th March – 9:30-2:00pm	Princess Royal Hospital, Apley Castle, Grainger Drive, TF1 6TF	Stall at Princess Royal Hospital Friends Cafe		YES Minimum 2 Barry Parnaby Janet O'Loughlin 9:30- 12:30
Monday 10 th March 9:30-1:30pm	The Place, Oakengates, Telford, TF2 6EP	Stall at the Senior Citizens Forum Meeting	Meeting theme is wellbeing	YES Minimum 1 Mary Davis has confirmed
Tuesday 18 th March 6:00pm-9:00pm	Meeting Point House – Jubilee Room, Telford, TF3 4HS	Mental Capacity Act, Deprivations of Liberty Training	Compulsory training for the Enter and View programme. Volunteers will need to book on to this training by contacting the office.	N/A
Friday 4 th April – 9:30 – 2:00pm	Princess Royal Hospital, Apley Castle, Grainger Drive, TF1 6TF	Stall at Princess Royal Hospital Friends Cafe		YES Minimum 2 Janet O'Loughlin 9:30- 12:30 Rosalind Benbow
Tuesday 8 th April 10:00am – 6:00pm	Asda Telford Superstore, Malinsgate, Telford, TF3 4HZ	Stall at Asda Telford Town Centre		YES Minimum 4 to do 2 hour shifts Tanya
Monday 14 th April 14:00 – 16:00	Newson Room Meeting Point House	A&E Survey training		
Tuesday 15 th April 18:00 -20:00	Quaker Room Meeting Point House	Volunteer Workshop Including Enter & View committee elections		
Wednesday 16 th	Meeting Point House –	Adult Safeguarding Awareness	Compulsory training for the	N/A

April — 6:00pm — 9:00pm	Jubilee Room, Telford, TF3 4HS	Training	Enter and View programme. Volunteers will need to book on to this training by contacting the office.	
Thursday 17 th April — 10:00am — 5:00pm	Asda Donnington Wood Superstore, St Georges Road, Telford, TF2 7RX	Stall at Asda — Donnington Wood		YES Minimum 3 Janet O'Loughlin
Thursday 24 th April — 12:00pm-2:00pm	Meeting Point House — Jubilee Room, Telford, TF3 4HS Room to be confirmed	Enter and View Committee Meeting	This will be the first proper Enter and View Committee meeting after the elections have taken place. Election date still tbc	Any volunteers who have been formally elected to be a committee member
Friday 2 nd May — 9:30am — 2:00pm	Princess Royal Hospital, Apley Castle, Grainger Drive, TF1 6TF	Stall at Princess Royal Hospital Friends Cafe		YES Minimum 2 Janet O'Loughlin 9:30-12:30 Martyn Withnall — 9:30 — 11:30
Friday 2 nd May - 1:30pm onwards	Belmont Hall, Wellington,	Meeting with 40-50 members of the public to discuss concerns in health and social care		YES Minimum 4 Jane Chaplin
Thursday 8 th May — 9:30am — 2:00pm	Asda Living, Wrekin Retail Park, Arleston, Telford, TF1 2DE	Stall in Asda Living Store		YES Minimum 2
Friday 23 rd May 8:30am-6:30pm	Telford Town Centre (outside of Bodycare)	Stall in Telford Town Centre		YES Minimum 5 in 2 hour shifts Martyn Withnall — 8:30 — 10:30
Saturday 24 th May 13:00 — 16:00	Randlay Community Centre	Stall at Africa Day celebrations Terence Higgins Trust		
Thursday 5 th June — 10:00am — 5:00pm	Asda Donnington Wood Superstore, St Georges Road, Telford, TF2 7RX	Stall at Asda — Donnington Wood		YES Minimum 3
Friday 6 th June —	Princess Royal	Stall at Princess Royal Hospital		YES Minimum 2

9:30am — 2:00pm	Hospital, Apley Castle, Grainger Drive, TF1 6TF	Friends Cafe		Gerry
Wednesday 11 th June 09:30 — 12:00	Turreff Hall Donnington	Donnington Partnership Older People's Forum. Health and Wellbeing Information	10-minute presentation and stall required	Yes, 2
Tuesday 17 th June 10:00am — 2:30pm	Shrewsbury Town Football Club	Annual information day for families with children with disabilities or additional needs in Shropshire and Telford & Wrekin	Healthwatch Stall (TBC)	
Friday 4 th July — 9:30am — 2:00pm	Princess Royal Hospital, Apley Castle, Grainger Drive, TF1 6TF	Stall at Princess Royal Hospital Friends Cafe		YES Minimum 2 Janet O'Loughlin 9:30- 12:30
Saturday 5 th July — 10:30am — 16:30pm	Doseley road playing field	Dawley Day — stall at the event		YES Minimum 3 Chris Hancock Kate Ballinger Carolyn Henniker Barry Parnaby Simon Clapham Stefan Clay Liz Macaskill
Wednesday 9 th July 1pm — 4pm	Ingenuity TBC	Better Care Fund Launch — HW to have a stall — CP has reserved place at BCF eng work stream meeting on 6/06/14	Healthwatch stall	Chris Hancock Martyn Withnall David Bell Barry Parnaby
Sunday 13 th July 08:00 — 16:00	Bowring Park Wellington	Telford Lions Club Lions Day on Wheels		Chris Hancock Kate Ballinger Kevin Tanner Simon Clapham Molly Clapham Stephen Clay Carolyn Henniker

Saturday 26 th July - 10:30 – 16:30	Malinslee Day – location TBC	Malinslee Day – stall at the event		YES Minimum 3 Chris Hancock Kate Ballinger Simon Clapham Stephen Clay Liz Macaskill 11:30-3:30
Friday 1 st August- 9:30am – 2:00pm	Princess Royal Hospital, Apley Castle, Grainger Drive, TF1 6TF	Stall at Princess Royal Hospital Friends Cafe		YES Minimum 2 Liz Macaskill 11:30-3:30 Barry Parnaby xx:xx-xx:xx
Saturday 2 nd August 08:00 – 18:00 (10:30 – 16:30)	Queen Elizabeth II Telford Town Park Arena	T-Party	Healthwatch Stall with interactive activity	Yes Minimum 3
Monday August 25 th tbc	Dale End Park Ironbridge	Coracle Regatta Ironbridge	Healthwatch Stall	Yes Minimum 4 through the day
Wednesday 27 th August- 8:30am – 6:30pm	Telford Town Centre (outside of Bodycare)	Stall in Telford Town Centre		YES Minimum 5 in 2 hour shifts Janet O’Loughlin 10:30 – 12:30 Liz Macaskill 2:00-6:30
Friday 5 th September – 9:30am – 2:00pm	Princess Royal Hospital, Apley Castle, Grainger Drive, TF1 6TF	Stall at Princess Royal Hospital Friends Cafe		YES Minimum 2 Liz Macaskill 12:00-2:00 Barry Parnaby xx:xx-xx:xx
Tuesday 9 th , Wednesday 10 th September	TCAT	Freshers’ Fayre		Liz Macaskill
Monday 15 th September – 9:30am – 1:30pm	The Place, Oakengates, Telford, TF2 6EP	Stall at the Senior Citizens Forum Meeting	Meeting theme is technology	YES Minimum 1 Janet O’Loughlin ??? (but can’t pull trolley)
Friday 3 rd October 9:30am – 1:30pm	Princess Royal Hospital, Apley Castle, Grainger Drive, TF1	Stall at Princess Royal Hospital Friends Cafe		YES Minimum 2 Janet O’Loughlin 9:30-1:30 Liz Macaskill 11:00-1:30

	6TF			Barry Parnaby xx:xx-xx:xx
Friday 7 th November- 9:30am – 1:30pm	Princess Royal Hospital, Apley Castle, Grainger Drive, TF1 6TF	Stall at Princess Royal Hospital Friends Cafe		YES Minimum 2 Janet O’Loughlin 9:30-1:30 Liz Macaskill 11:00-1:30 Barry Parnaby xx:xx-xx:xx
Monday 10 th November – 9:30am – 1:30pm	The Place, Oakengates, Telford, TF2 6EP	Stall at the Senior Citizens Forum Meeting	Meeting theme is not confirmed	YES Minimum 1 Janet O’Loughlin ??? (but can’t pull trolley)
Thursday 20 th November – 8:30am – 8:30pm	Telford Town Centre (outside of Bodycare)	Stall in Telford Town Centre		YES Minimum 6 in 2 hour shifts Liz Macaskill from 11:00
Friday 5 th December – 9:30am – 2:00pm	Princess Royal Hospital, Apley Castle, Grainger Drive, TF1 6TF	Stall at Princess Royal Hospital Friends Cafe		YES Minimum 2 Janet O’Loughlin 9:30-1:30 Liz Macaskill 10:00-2:00 Barry Parnaby xx:xx-xx:xx